



Chairman: Cllr Harry Kay

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12th March 2019

A Meeting of Hethersgill Parish Council will be held on Tuesday 19th March 2019 at 7.30pm in the Parish Hall, Hethersgill.

This is a public meeting and all are welcome to attend.

Sarah Kyle, Clerk to the Council

Agenda

1. **Apologies for Absence**
To receive and accept reasons for apologies for absence
2. **Request for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
3. **Declarations of Interest**
To receive declarations by members of interests in respect of items on this agenda
4. **Minutes of the meeting of the Parish Council held on 20th November 2018**
To receive and agree the minutes of the last meeting of the Parish Council
5. **Public Participation**
 - 5.1 To receive comments and representations from members of the public in relation to any item on the Agenda, at the discretion of the Chairman.
 - 5.2 To receive reports from City and County Councillors.
6. **Administrative Matters**
 - 6.1 **Broadband**
To receive and consider any updates regarding matters in the parish
 - 6.2 **Kirklington Hall**
To further consider complaints received and correspondence subsequently exchanged with the Planning Authority
 - 6.3 **War Memorial**
To consider works required and progress with grant application
 - 6.4 **Hallburn Wind Farm Grant Scheme**
To consider any update
 - 6.5 **Electoral Review of Carlisle: Final Recommendations**
To note the above final recommendations
 - 6.6 **Standing Orders and Financial Regulations**
To consider a review of the above documents with no changes proposed to the financial regulations and updated standing orders

6.7 Internal Audit Documents

To consider adopting the updated documents and to review the effectiveness of the internal audit:

- internal audit checklist
- internal audit plan
- internal auditor terms of reference
- asset register
- risk assessment

6.8 Internal Auditor

To consider the continuing appointment of Mrs P Cronin as internal auditor for the financial year 2018/19 and until further notice

6.9 Fidelity Insurance Guarantee

To consider the adequacy of the above

6.10 Elections 2019

To note the above and arrangements for nominations

7. Planning Matters

18/1060 Bramley Cottage, Uppertown, Kirklington - Part demolition of store and erection of single storey extension to provide a porch, office, utility, garage and bedroom.

To note the Clerk responded under delegated powers with "no representation" and permission has subsequently been granted

8. Highways Matters

8.1 Updates

To review on-going Highways issues and give an opportunity for Councillors to bring to the attention of the Clerk any new issues to be reported.

9. Finance Matters

9.1 Statement of Accounts to 28th February 2019

To receive and note the statement of accounts to date

9.2 Clerk's Salary

To consider agreement of implementation of the new National NJC pay scales, effective 1 April 2019 with a £146.28 increase annually.

9.3 Payments

To consider approving payments in accordance with the payment schedule and authorise two councillors to sign

10. Councillor matters

An opportunity for Councillors to raise issues on behalf of residents.

Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.

11. Schedule of Correspondence, notices and publications

To note correspondence, notices and publications received since the last meeting

- CALC CPCA AGM Draft Minutes
- CALC Nov/ Dec/Jan/Feb 2018 Newsletters, including new pay scales Newsletter
- Cumbria Action for Health Network Bulletin
- CPCA Executive Meeting Agenda 23 January 2019
- CALC Section 137 Update Notification
- Police and Crime Commissioner Council Tax Consultation
- Great British Spring Clean Information - Carlisle City Council
- Solway Aviation Museum - Save the Date Notification

12. Date of the next meeting:

To resolve that the Annual Meeting of the Parish Council will take place on 21st May 2019 in Hethersgill Parish Hall. The Annual Meeting will directly follow the closure of the Annual Parish Meeting which will begin at 7.30pm.